



Hong Kong Organic Resource Centre Certification Ltd. Aquaculture Certification Application Form

Please fill out this form if your farm is applying for organic aquaculture production certification or renewal. Use additional sheets if necessary. Please attach current aquafarm map(s) detailing all fields with field numbers, field size, aquatic organisms, buildings, buffer zones and land use of adjoining areas. Other attachment includes field history sheets and test reports (if available).

Part 1 : General Information	
Applicant/Corporation/Organization Name	ORC-Cert Organic Cert No.(if available)
If application is made in the name of a corporation, please provide the following information:	
Name of authorized person:	Position of authorized person in the corporation/organization:
Aquafarm Name	
Correspondence Address	Aquafarm Address
Tel	Tel
Fax	Fax
E-mail	E-mail
Website	Website
Aquafarm Type : <input type="checkbox"/> Production <input type="checkbox"/> Education <input type="checkbox"/> Leisure <input type="checkbox"/> Technical Research <input type="checkbox"/> Other (Specify : _____)	
Legal Status : <input type="checkbox"/> Sole Proprietorship (e.g. Fisherman) <input type="checkbox"/> Limited <input type="checkbox"/> Partnership <input type="checkbox"/> Government <input type="checkbox"/> Incorporation Registered Under Legislation <input type="checkbox"/> Other : _____	
Have you ever applied for organic certification from other agencies or are you currently applying for organic certification from other agencies? <input type="checkbox"/> Yes (Please provide the following information) <input type="checkbox"/> No	
Name of certification agency :	Name of certification agency :
Year of application :	Year of application :
Result :	Result :
Have your certification ever been denied, suspended or revoked, or have you received a notice of noncompliance in the past from other certifying agencies? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have any certification agencies issued a conditional certification to you in the past 1 year? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please provide information on the most recent certification decision by other certifying agencies and above issues and the corrective actions taken in response.	
Do you have a copy of current ORC-Cert Organic Production, Aquaculture, Processing and Input Manufacturing Standards? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you understand the current ORC-Cert Organic Production, Aquaculture, Processing and Input Manufacturing Standard? <input type="checkbox"/> Yes <input type="checkbox"/> No
When are you available to contact? <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening	When are you available for the inspection? Date : <input type="checkbox"/> Mon to Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun Time : <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening
List the type of aquatic animals and plants requested for certification :	

Fresh Water Salt Water Brackish Water Aquatic Plant Terrestrial Plant Other : _____

List the type of cultivation method in aquafarm:

Pond Culture Marine Cage Culture Other : _____

Official Use Only

Date of receipt of application : _____

Application No. : _____

Part 2 : Farm Plan Information

Please complete the following table for your aquafarm operation. Attach additional sheets if necessary. The acreages listed in the table must be equal to that listed in the units history sheets and aquafarm map. Please provide information of all units including the organic (O), conversion (C), organic but not certified (ONC) and conventional (T) units. Aquatic species currently cultivated or planned to be cultivated for the coming cultivation season must be detailed. If you own or by any means run other organic or conventional aquafarms, please provide information in the following table.

Aquafarm Address	Aquafarm Number	Status & Area (Please specify units : acre or m ²)				Rented/ Owned	Aquatic species cultivated (Listed the origins in part 3)		Parallel Production (✓)	Planned Yields	Check if GMO (✓)	Requested for Cert? (Y/N)
		O	C	ONC	T		Currently Cultivated	Planned to be Cultivated				
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	
									<input type="checkbox"/>		<input type="checkbox"/>	

Part 3 : Source of Cultivated Aquatic Animal

According to Standards, the introduction of cultured aquatic organisms should come from organic sources. Conventional aquatic larvae (e.g. fry, shrimps) may be introduced when organic stock is commercially unavailable. Any use of transgenic and genetically modified culture stock is prohibited. The source and quantity of conventional stock (e.g. fry, shrimps) must be clearly documented in every usage and the purchase receipts must be kept. Brought-in conventional stock may be sold as organic only if they have been cultivated in organic system for not less than two thirds of their life span in the organic system. The life span should be defined as the period before sale of the product.

A. List all currently used cultivation materials. Please specify the type of cultivation materials: Fresh Water (F), Salt Water (S) and Brackish Water (B).

Name/species/brand/source of aquatic animals (purchased source/ovulate and fertilize naturally in water)	Organic (✓)	Conventional (✓)	GMO (✓)	Type of treatment (or Brand of treating materials)		If use non-organic larvae (e.g. fry, shrimps), list out your reasons for use and show your attempts to source organic fries
				Antibiotics	Hormones	
<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Cert Body : _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

B. If conventional stock are cultivated in organic system (Complete the table below) No (Go to Part 4)

Cultivation Date	Aquatic Animal and Species	Expected Harvesting Date

Part 4 : Aquafarm Environment

Standards encourage the organic aquaculture management should maintain the health of aquatic ecosystem and good hygiene of fish pond.

A. General Information

1. Surrounding environment of aquafarm : Main Road River Recycling Field Junkyard Other: _____
2. Does aquafarm operation meet the requirement of environmental management? Yes No (Please specify _____)
3. Does the water discharge get government permit? Yes No (Please Specify _____)
4. Altitude of aquafarm: _____ meter Average depth: _____ meter
5. Source of water: River/Creek Pond Ocean Lake Municipal Shrimp Pond Other: _____

B. Aquafarm Water Source and Sediment

1. Do you have water quality and sediment analysis report? Yes (Attach copies of test result if available) No
2. Any additives used in the water system? Yes, Specify the material: _____ No
3. Known contaminants and their source in your water bodies: (Attach residual analysis test results if available) No

4. If you have replaced the water source in aquafarm, please specify the procedure and frequency : _____
5. Measures taken to prevent water runoff: None Pump out pond water when raining Reservoir Other: _____

C. Aquafarm Ecosystem

1. Any crops or herbage in aquafarm? Yes (Complete the following item) No (Go to part 5)
2. What are the major components in your fertility management program?
 Crop rotation Intercropping Fallow Subsoiling Plowing Cultivation Strip cropping Mulching
 Conservation tillage Green manuring/Cover crops Incorporation of crop residues Soil testing Soil amendments*
 Foliar fertilizers* Base fertilizer* Top dressing* Compost Side dressing* Biodynamic preparations
 On-farm manure Off-farm manure Other : _____
3. If you use materials with asterisk (*) above, complete the table below. Have all labels and receipts available for the inspector.

Product	Brand name or source	Category				Application method (Specify Frequency and dilution)	Reason for use
		I	II	III	Not listed in 6.2.1		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

4. Do you use animal manure? Yes (Complete the following items) No (Go to Q8)
5. Forms of manure you used :

Liquid Semi-solid Piled Pelleted Other : _____

6. Please provide information on the on-farm or off-farm manure you used : (Attach copies of test result if available)

Source and animal type : _____

Potential contaminants : _____

7. If you use uncomposted manure, complete the following table :

Crop species	Field number	Date manure is applied	Anticipated date of harvest

8. Do you use compost? Yes (Complete the following items) No (Go to Q11)

9. Are additives such as microorganisms used during composting process?

Yes · specify the source : _____ No Not applicable

10. Please provide information on the items listed : (Attach copies of test result or product label if available)

Source : _____

Ingredients (including all additives or microorganisms) : _____

Potential contaminants : _____

11. What strategies do you use to control pest, disease and weed in your aquafarm :

Crop rotation Intercropping Cultivation Fallow Plowing Green manuring

Appropriate fertilizing and irrigating management Conservation of habitat for natural enemies Hand picking Traps

Physical barriers Mechanical methods Solarization/light Selection of varieties with resistance to pests and diseases

Grow crops with pest control value Mulching Release of natural enemies Other : _____

12. If you use materials containing plastic such as mulches and insect nets, are these materials made with **polyethylene (PE)**, **polypropylene (PP)** or **polycarbonates (PC)**? Yes No Not applicable (Go to Part 5)

13. Are all plastic materials completely **removed after use**? Yes No (Specify your reason : _____)

14. Do you use steam sterilization, burning weeds or burning crop residues for pest, disease and weed control?

Yes (Answer Q15) No (Go to Q16)

15. When you use the methods mentioned in Q14, have you kept records in order to ensure the frequency of such application? Yes No

16. Do you use any pest, disease and weed controlling materials?

Yes (Complete the table below and make all labels and receipts available for the inspector.) No (Go to Part 6)

Product	Brand name or source	Category				Application method (Specify Frequency and dilution)
		I	II	III	Not listed in 6.2.2	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 5 : Water Bodies and Aquatic Animal Fertility Management

Standards encourage organic aquatic animals should receive their nutritional needs from good quality, organic and other sustainable sources. Operators should design feed rations with organic source according to the ingestion habit of the species to supply most of their nutritional needs.

A. General Information

1. Water quality in aquafarm : (Ammonia) _____ (Dissolved Oxygen) _____ (pH) _____

B. Water Fertility

1. Any additives to increase water fertility? Yes (Complete the following items) No (Go to Part C)

Aquafarm Number	Area (acre or m ²)	Additional Materials	Application Method (Specify volume and frequency)	Reason for use

C. Fish Feed Information

1. Method of cultivation? Mono-culture Poly-culture

2. Do you store fish feed? Yes No (Go to Part D)

3. Do you store organic and non-organic fish feed at the same time? Yes No (Go to Part D)

If yes, measures to segregate organic fish feed from non-organic fish feed is _____

4. Measures to prevent harmful organisms in the stored fish feed: _____

5. Type and volume of fish feed introduced, complete the table below. Have all labels and receipts available for the inspector.

Product Name	Aquafarm Number	<input type="checkbox"/> Homemade (Specify production method, ingredient and ingredient ratio)	<input type="checkbox"/> Brought-in (Brand or Source)	Category				Application method (Specify volume and frequency)
				I	II	III	Not listed in 7.2.4	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

D. Management of Water and Sediment

1. Clean the pond after harvest? Yes No (Go to Part E)

2. Frequency of pond cleaning? _____

3. How do you handle the water and sediment after harvesting? _____

4. Do you disinfect the pond under sunlight after harvesting? Yes (Disinfection period: _____ day) No

5. Do you put any additives into the pond before pour in water? Yes (Specify the materials: _____) No

E. Effectiveness of Fertility Management Program

1. Rate the effectiveness of your fertility management program: Excellent Satisfactory Needs Improvement

2. What changes do you anticipate after the implementation of the program: _____

3. How do you monitor the effectiveness of your fertility management program?

No monitoring Soil testing Microbiological testing Tissue testing Observation of soil Observation of crop growth

Comparison of crop yields Crop quality Other : _____

Part 6 : Influence and Control of Disease and Carnivores

Standards encourage the measures of organic management should be able to promote and maintain the health and well-being of animals through balanced organic nutrition, stress-free living conditions appropriate to the species and breed selection for resistance to disease, parasites and infections.

1. List the main problem disease in your aquafarm: _____

2. What strategies do you use to control the above disease in your aquafarm :

Temperature Management Periodically Control Prevent Pathogen by Cleaning Fishing Tool Periodically

Choose diseases resistance species Natural healing Quarantining Vaccination Other : _____

3. Predator affect the growth of aquatic animal: _____

4. What strategies do you use to control the above predator in your aquafarm : _____

5. Do you disinfect the water and pond sediment? Yes No (Go to Q7)

6. List the disinfection materials and methods: _____

7. Are organic fish ponds and non-organic fish ponds using the same tools for feeding and medication?

Yes (Tools cleaning procedure: _____) No

8. Do you use synthetic drugs? Yes (Complete the table below and make all labels and receipts available for the inspector.) No (Go to Part 7)

Product	Brand name or source	Category				Application method (Specify Frequency and dilution)	Reason for use
		I	II	III	Not listed in 6.2.2		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

9. Are the above synthetic drugs prescribed by veterinarian? Yes No

10. Do you keep the record of diagnosis result, cause of disease, details of treatment and withdrawal period? Yes No

Part 7 : Maintenance of Organic Integrity

A. Adjoining Land Use

Standards require that producers should protect aquatic animals in organic aquaculture area from external contamination.

1. List all buffer areas you maintain : No need to maintain buffer zone (Go to Q3)

Unit no	Width (m)	Buffer type (cropland · hedges · barrier plants · drains · fallow)	Barrier height (m)	Adjoining land use

2. Describe the harvesting / storage method, storage area, labeling and handling methods (e.g. sale or incorporated into soil) for buffer crops : _____

3. What additional measures do you use to prevent contamination? No Yes, specify : _____

4. Have you posted signs such as “Organic Aquaculture. Please Don’t Spray Chemicals” along roadsides? Yes No_

B. Parallel Production

According to the standards, parallel production means simultaneous production, preparation or practicing of organic and non-organic aquaculture of the same species within the same aquafarm. Non-organic production modes can be conventional, in conversion or uncertified organic. A clear separation between the areas for organic production and other production modes must be maintained. Feed, fish and other inputs for organic production must be stored separately. Complete records and accounting of organic production must be maintained, and must be filed separately from those of other production modes.

1. Which category best describes your current operation?

Organic/Organic in conversion (Go to Part C) Predominantly organic Predominantly in conversion

Predominantly conventional Predominantly organic but not certified

2. If your farm has conventional operations, do you plan to fully convert to organic? Yes (Answer Q3) No (Go to Q4) NA (Go to Q4)

3. What is your plan and time frame for conversion to organic production?

4. Are the species same as the certified organic species? Yes (Specify the same species: _____) No

5. Are the aquatic animals grown in non-certified area easily distinguishable from those grown in the certified organic farm (Different harvest time, storage method, storage area, labeling method and handling method): _____

6. List all the materials used in conventional production or organic production but not certified and their category (I, II, III or not listed) :

Product name	Type/Category	Supplier	Field no.	Storage areas

C. Use of Machinery and Equipment

Standard encourage producers shall ensure that the use of machinery and equipment will not cause negative impacts to the quality of products and the environment.

1. List equipment or machinery used for aquaculture, spraying and harvesting.

Equipment name	Ownership		Use		Methods to clean the equipment or machinery before use on organic production
	Owned	Rented	Organic	Conventional/ Organic but not certified	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

2. Is there any leakage of fuel, oil and hydraulic for the equipment you use?
 Yes (Specify your planning to improve : _____) No

3. Do you use heavy machinery? Yes (Reason for use: _____) No (Go to Part D)

4. Has the use of heavy machinery damaged the soil structure? Yes No Not applicable

D. Harvest

1. How are your aquatic animals harvested? Mechanical By hand After water discharge Other : _____

2. What containers are used for harvesting? Plastic container Bamboo container Waxed boxes Other : _____

3. Do you clean the containers prior to use? Yes , specify cleaning materials and water source : _____ No

4. Are the containers used for organic aquatic animals only? Yes No

5. If you undergo parallel production, describe your methods to protect organics aquatic animals from commingling and contamination during harvest and transport : Not Applicable (Go to Part E) _____

E. Post-Harvest Handling

1. Describe your post-harvest handling methods, procedures, equipments and materials used :
 Handling methods (e.g. packaging and washing) : _____
 Procedures : _____
 Equipments : _____
 Materials (List type and source) : _____
 Source of cleaning water : No cleaning by water Well water River/creek/reservoir Pond Municipal Other : _____
2. Is either the post-harvest area or equipment used for organic products only? Yes No
3. Do you store or apply other materials in the post harvest area? Yes , specify the material type and name : _____ No
4. If undergo parallel production, describe your methods to protect organics aquatic animals from commingling and contamination during handling and packaging : Not Applicable (Go to Q5) _____
5. Types of packaging material used :
 No packaging (Go to Part G) Paper Wood Plastic Waxed paper Aseptic Other : _____
6. Have any packaging materials been treated by fungicide, fumigants or pest control products? No
 Yes, provide details on the products used : _____
7. List the storage areas for packaging materials : _____

F. Storage

1. Do you store aquatic animals harvested in your aquafarm?
 Yes (Answer the following questions) No (Go to Part G)
2. Do you store aquatic animals harvested outside your aquafarm?
 Yes (Answer the following questions, provide details of storage area including address and contacts , inspection must be allowed) No
3. Describe your storage locations :

Storage area	Type of aquatic animals				Type of storage (e.g. temperature and humidity control)	Capacity
	Organic	Conversion	Organic but not certified	Conventional		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

4. Do you use the same storage areas for organic and non-organic aquatic animals? Yes No
 If yes, how do you segregate organic aquatic animals from non-organic aquatic animals : _____
5. How do you clean storage units prior to storage of organic aquatic animals? _____
6. Disease and pest control measures used:

7. What materials have you used which are not listed in Appendix 7.2.4 Category I (e.g. pesticides, preservatives etc) in storage areas or for post-harvest handling in the past 18 months?
 Yes , specify material name and type : _____ No

8. Are any post-harvest handling materials planned for use on organic aquatic animals (e.g. preservative)?

Yes, list all materials and if available, provide product label : _____ No

G. Transportation

1. Mode of transportation : Self (Go to Q3) Employ conveyer Arranged by buyer Other : _____

2. If you employ conveyer, have they been notified of organic handling requirements? Yes No

3. Are transport units used to carry organic products and non-organic products at the same time? Yes No

4. How do you protect organic products from contamination and commingling?

Dedicated organic only Inspecting transport units prior to loading Cleaning transport units prior to loading Clear labeling

Separate area in transport unit Proper packaging Letter or contract with transport company stating organic requirements

Other : _____

Part 8 : Record Keeping System

Producers should follow the requirement of Hong Kong Organic Production, Aquaculture, Processing and Input Manufacturing Standard to establish and maintain an organic production management system. Producers should record all the production and operation processes which allow production or yields tracking in cultivation areas. Producers should disclose all the records to inspectors.

1. Which of the following records do you keep for organic production?

Aquafarm maps

Aquafarm operating records (disease control, use of fertilizers, yielding etc)

Aquafarm history sheets

Documentation of previous land use / Prior land use affidavit

Farm input records that show purchasing, source and application of fish feed, synthetic drugs etc. Include product label and receipt

Certification document of organic aquatic animals / documentation of organic aquatic animals are commercially unavailable

Documentation of attempts to source organic aquatic animals

Conventional aquatic animal larvae (e.g. fry, shrimps) without prohibited materials affidavit

Aquatic animals or materials storage records

Harvesting (date, species, aquafarm number, quantity, batch number, handling and packaging), sales and transport records

Cleaning records of tools, equipment and machinery

Buffer crop usage records

Parallel production records

Monitoring records (water quality, product quality and observation records)

Residue analysis reports of inputs

Test reports (soil, water etc)

Other : _____

2. Which of the following records do you keep for parallel production?

- Aquafarm maps
- Aquafarm operating records (disease control, use of fertilizers, yielding etc)
- Farm input records that show purchasing, source and application of fry and shrimp, fish feed, synthetic drugs, soil amendments (if applicable), seeds (if applicable), animal manure and foliar fertilizer. Include product label and receipt
- Aquatic animals or materials storage records
- Harvesting (post-harvest handling and packaging), sales and transport records
- Other : _____

3. Type of marketing :

- Fish market Direct to retail Self retailer shop Wholesale On-farm retail CSA/subscription service
- Bulk commodities to processor Other : _____

4. Do you plan to use the seal of ORC-Cert or label on product or packaging? Yes (Attach copies of all organic product labels) No

Part 9 : Shortened Conversion Request

Producers may apply for a shortened conversion period if there is adequate documentation to prove that aquafarm has been managed using organic methods in compliance with Standards. If you intend to apply, complete this part and attach a written request.

Do you intend to apply for a shortened conversion period? Yes No

Part 10 : Subcontracted Operation

1. Do you use any subcontracted operation(s)? Yes (Go to Q2) No (Go to Part 11)

2. Please specify the subcontracted operation(s):

Name of Sub-contractor: _____

Nature of operation: _____

3. Is the subcontracted operation(s) certified organic? Yes (Go to Q4) No Not applicable

4. Please provide the organic certification information, such as certifying agent, accreditation scheme, validity period:

Name of Certifying agent: _____

Accreditation scheme: _____

Validity period: _____

(Attached the valid certificate together with this application) _____

Part 11 : Declaration

I hereby declare that :

- All the information supplied in this application is correct, accurate and complete.
- I understand that if I cannot provide necessary information or do not follow the procedure, HKORC-Cert may refuse my application and all the paid fees are not refundable.
- I fully understand the ORC-Cert Organic Production, Aquaculture, Processing and Input Manufacturing Standard and agree to follow.
- I understand that starting from the date of receipt of application, my production units are regulated by the policies of HKORC-Cert.
- I understand that the operation will be subject to unannounced inspection and sampling at any time.
- I understand the acceptance of this application in no way implies granting of certification by HKORC-Cert.

- I understand that I need to provide any information required for evaluation of the production to be certified by HKORC-Cert.
- I understand that I need to provide HKORC-Cert the access all facilities including non-organic production units and related units if applicable.
- I understand that I need to take appropriate action required by HKORC-Cert in case of suspension or termination.
- I understand that I can only make organic claims regarding certification which are consistent with the scope of the certification that HKORC-Cert has been granted.
- I understand that I have to give notification to HKORC-Cert in a timely manner, of significant changes such as modification to the products, the manufacturing process, extension of acreage or changes to management, or ownership.
- I understand that I have to provide access to all appropriate facilities including any non-organic production in the unit, or related (by ownership or management) units in proximity, to both certification and accreditation personnel.
- I understand that the I have the right to object the third-party independent laboratories selected by HKORC-Cert mentioned on HKORC-Cert official website and select my own preferred laboratory(s) whilst the laboratory(s) selected must be accredited by the Hong Kong Laboratory Accreditation Scheme (HOKLAS) and all extra cost shall be borne by my side.

Signature of Applicant/Authorized Person : _____ Date : _____

(Add company chop if application is made in the name of a corporation)

Attachment :

- Farm maps
- Aquafarm operating records (disease control, use of fertilizers, yielding etc)
- Aquafarm history sheets (previous four years)
- Documentation of previous land use / Prior land use affidavit
- Farm input records that show purchasing, source and application of fry and shrimp, fish feed, synthetic drugs, soil amendments (if applicable), seeds (if applicable), animal manure and foliar fertilizer. Include product label and receipt
- Test reports (soil, irrigation water etc)
- Documents issued by other certification agencies mentioned in Part 1
- All working procedures that would adversely affect the organic quality of the product (if applicable)
- Other: _____

Make copies of this application form and all attachments for your records in your organic production management system.

Submit completed form, fees and supporting documents to

“Unit 819, 8/F, Tower B, New Mandarin Plaza, No.14 Science Museum Road, Tsim Sha Tsui East, Kowloon”.